

NAME

Address
Telephone • Email

INTERNAL AUDIT MANAGEMENT PROFESSIONAL

Detail-oriented audit specialist with a solid background driving all phases of financial and operational internal audit initiatives. Equipped with solid experience in risk analysis, strategic planning, and compliance. Apply collaborative management style and coaching / mentoring skills to develop talented junior audit professionals. Superb problem solver with more than 10 years of experience identifying risks for world-class organisations across a broad range of industries.

AREAS OF EXPERTISE

Internal Audit Processes • Cash Management • Financial Analysis • Reporting • Risk Assessment
Compliance • Cost Accounting • Strategic Planning • Operational Audits • Financial Audits
Budgets • Forecasting • Relationship Building • Forensic Accounting • General Ledger
Financial Controls • Risk Assessment • Best Practices • Corporate Strategy
Treasury Operations • Coaching • Mentoring

PROFESSIONAL EXPERIENCE

COMPANY, Location • 2012 – Present

World's largest independent steel trader with approximately 4K employees worldwide and £5B in annual turnover.

Internal Auditor

Perform all phases of the audit processes, developing strategic plans, conducting data analysis, identifying risk, and preparing report documentation. Perform follow-ups and recommendations to Audit Committee. Participate in development of internal controls.

- Proved instrumental in development of company's first risk-based audit plan.
- Established formal audit follow-up procedures.
- Entrusted with daily preparation and distribution of global cash reports and weekly forecasts.

COMPANY, Location • 2006 – 2012

International media company with 36K employees worldwide.

Internal Audit Manager (2009 to 2012)

Spearheaded high-risk audit initiatives, including post-acquisition reviews, new audit areas, and ad-hoc requests. Assessed risk for large-scale projects. Oversaw, coached and mentored talented team of junior auditors.

- Drove audits to accurately assess risk of a broad range of projects, including information technology initiatives such as business integrations and system implementations.

Senior Auditor (2006 to 2009)

Executed operational and financial audits in alignment with best practices. Generated complete and accurate documentation, and ensured adherence with internal controls. Collaborated with management in defining audit scope according to overall plan. Reviewed project needs to determine optimal methodologies. Identified risks, issued recommendations and prepared findings to Group Internal Audit stakeholders.

- Travelled extensively throughout Europe, North America, Asia, Africa and Australia on international audit assignments.
- Performed a broad range of audit activities spanning contract management, cost accounting, treasury transactions, human resources, payroll, and general controls.
- Leveraged knowledge of Sarbanes Oxley (SOX) requirements to review documentation and tests for accuracy.
- Expanded knowledge base by completing a two-month secondment in finance planning and analysis for company.

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COMPANY, Location • 2002 – 2006

Major publishing company.

International Business Analyst (2004 to 2006)

Analysed export-related financials for subsidiaries and group channels. Developed phased operating plans, budgets, and forecasts. Interfaced with subsidiary stakeholders and cross-functional team members including finance, sales, and commercial management.

- Created budgets and forecasts for export subsidiaries across France, Germany, Holland, Italy, Spain and Singapore with a combined annual turnover of £16M.
- Expedited financial analysis by utilising Hyperion, SAP, and Business Objects technologies.

International Management Accountant (2002 to 2004)

Executed general ledger accounting and reporting activities for multiple subsidiaries across Europe. Contributed to preparation of forecasts and budgets. Managed relationships with branch managers and third-party vendors. Maintained accurate data in SAP and Hyperion systems.

- Recovered €200K in outstanding payments and €120K in tax credits.
- Expedited month-end reporting processes by creating standardised timetables and templates.
- Participated in internal audit of a French newspaper business for a short-term secondment.

*Note: Early career history includes additional roles as **Purchase Ledger Manager / Accountant and Purchase Ledger Clerk for COMPANY.***

EDUCATION

Master of Science in Forensic Accounting

University, Location

Bachelor of Arts (Hons) in Accounting and Management Control

University, Location

CERTIFICATIONS

Associate Chartered Management Accountant (ACMA)

Chartered Institute of Management Accountants

Candidate - Chartered Institute of Internal Auditors (IIA - UK)

Exams completed; application in progress

Candidate - Certified Information Systems Auditor (CISA)

Exams completed; application in progress

TECHNICAL SKILLS

SAP • Hyperion FM • Business Objects • Pentana Audit Work System (PAWS)
Microsoft Excel, Word, Outlook, PowerPoint and Visio

LANGUAGE SKILLS

French (fluent)
English (fluent)
Spanish (basic)